



Akademie



MEDIA ACTION



Democracy
Development
Foundation



hetq.am



ANNEX A – TENDER INFORMATION

[fill the relevant fields below](#)

Option 1: Tenderer is a group of several individual experts

In case your proposal is selected, each expert would be contractual partner of DW. Please specify the information that would appear on the individual contracts

Name of expert 1:

Country and Address of expert 1:

Name of expert 2:

Address of expert 2:

Name of expert 3:

Etc.

Option 2: Tenderer is a legal entity (agency, company etc.)

Please specify the information that would appear on the contract with DW in case your proposal is selected

Name of the legal entity:

Country and Address of the legal entity:

COST SUMMARY TEMPLATE

Submit your financial proposal using the template below. The evaluation steps are indicative, add steps and/or adapt the table as needed.

| Description of task | Nr of Work Days | Daily fee in € |
|--|-----------------|----------------|
| Analysis of basic project documents Presentation of the evaluation proposal during Kick-off meeting | | |
| Inception Report | | |
| Data collection phase | | |
| Data analysis phase | | |
| Reporting phase | | |
| Debriefing Final evaluation report | | |
| ... | | |
| ... | | |
| | | |
| TOTAL* | | |

* Kindly note that the daily fee should include all costs (Travel, material, etc); excluding VAT