**Call for Expression of Interest for Strengthening the Role of Organisations of Persons with Disability (OPD) in Promoting the Rights of Children with Disability**

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| The purpose of the Call for Expression of Interest is to identify eligible Civil Society Organisations for prospective partnership with UNICEF in Armenia. Eligible Civil Society Organisations (CSOs) are invited to submit proposals for partnership to support achievement of results for children outlined in the 2021-2025 Country Programme and section 1.3 below.Organisations that wish to participate in this Call for Expression of Interest are requested to send “CSO Call for Expression of Interest” with the following subject: **“Strengthening the Role of Organisations of Persons with Disability (OPD) in Promoting the Rights of Children with Disability”** no later than 21 days after announcement.**Submission includes: Technical and Financial proposals** with all relevant documents to be submitted to the following e-mail address: procurementarmenia@unicef.org Applications must be submitted in English. Any requests for additional information should be addressed in writing to procurementarmenia@unicef.org.Applications will be assessed by an evaluation committee to identify CSOs that have the mandate, capacities and comparative advantage to support achievement of results for children using criteria outlined in section 3 below. It should be noted however that participation to this Call for Expression of Interest does not guarantee the CSO will be ultimately selected for partnership with UNICEF. Selected CSO will be invited to review and finalise partnership agreements in accordance with criteria outlined in section 3.4 below and applicable policy and procedures on partnership with CSOs.Applicant CSOs will be informed of the outcome of their submissions by communication sent out to the email/ postal address that is indicated in the CSO submission.  |

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| **Section 1: Background** |
| 1.1 UNICEF mandate | **Background and Context:** UNICEF is committed to create a world fit for children. It strives to advocate for the protection of the rights of children, to help meet their basic needs and to expand their opportunities to reach their full potential. UNICEF insists that the survival, protection and development of children are universal development imperatives that are integral to human progress. Armenia has ratified the United Nations Convention on the Rights of Persons with Disabilities (UN CRPD) in 2010 and initiated the reforms in disability assessment and eligibility determination policy and practice to shift from the medical approach to a human-rights-based approach. The UN CRPD obliges states parties to take all necessary measures to ensure the full enjoyment of all human rights and fundamental freedoms by children with disabilities on an equal basis with their peers. It requires that the “best interests of the child” be the “primary consideration” in “all actions concerning children with disabilities.” In 2014 the RA Government approved the Concept note on introducing the comprehensive functional assessment in line with the WHO International Classification of Functioning, Disability and Health (ICF), which was recognized as a national standard. In 2021 the National Assembly adopted the Law “On the Rights of Persons with Disabilities”. In addition, in 2021 the Law “On Functional Assessment of Persons” was adopted, which regulates the grounds and procedures for assessing functionality of persons, determining the degree of functional limitation, designing the individual service delivery plans for person/children with disabilities, appealing and monitoring of the decisions of the assessment committees.Despite considerable achievements in the realization of the right to education, children with disabilities, particularly girls and boys with psycho-social disabilities continue to face barriers in accessing education and social services, due to prevailing beliefs that a child with intellectual disabilities should live and be educated in residential institutions, as well as due to lack of needs-based specialized support services.  |
| 1.2 UNICEF Programme of Cooperation in Armenia | In Armenia, UNICEF works with the government and other partners to support the country’s efforts towards greater social inclusion, especially for the most deprived children. One of the program components of the Country Program relates to increasing inclusion of children with disabilities and other vulnerable groups, including those from border areas, into mainstream education system and society. The long-term vision of change is that, by 2025, children and adolescents exercise their talents and skills and benefit from age-appropriate, lifelong learning, inclusive and quality education in an enabling and safe environment. In the framework of the childcare system reform, UNICEF will support coordinated efforts of education, health and social and child protection systems by developing professional capacities for a holistic system at the community level. UNICEF will promote inclusion of children with disabilities in mainstream kindergartens and schools, while special schools continue transforming into teaching and care resource centres. |
| 1.3 Specific results | Within this framework of the United Nations Sustainable Development Cooperation Framework (UNSDCF), 2021–2025 and as set out in the 2021-2022 Multi-Year Work Plan with the Government of Armenia, UNICEF will contribute to achieve the following results:* **Outcome 3:** Children and adolescents exercise their talents and skills, benefitting from age-appropriate, life-long learning and inclusive and quality education, in an enabling and safe environment.

Additional documentation/information on the call for expression of interests is added as **Annex 1** for further reference. |

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| **Section 2: Application requirements and timelines** |
| 2.1 Documentation required for the submission | The expression of interest shall include the following documentation:* Copy of CSO registration in Armenia,
* [Attachment I – Partner Declaration](#_Attachment_I_–) signed by authorized official,
* [Attachment II – CSO Identification Profile](#_Attachment_III_–) signed by authorized official,
* [Attachment III – Programme Proposal](#_Attachment_III_–) – **Technical proposal** (Section 1 and 2), including detailed implementation plan with measurable results, indicators and monitoring mechanism, timetable of activities and CVs of project team with the required skillset; specific child disability field experience, understanding rules and legislation on service provision, organizational and management capacities should be outlined and presented in the application. **Financial Proposal -** Programme workplan and Budget (Section 3 Financial Proposal: Programme Workplan and Financial Proposal). Please take in account that UNICEF is VAT exempt, and the proposed budget should not include VAT.
* Contact details of two referees (former contractors of the organization).

The proposal with all necessary documents should be submitted electronically no later than 21 days after announcement: **Technical and Financial proposals** with Partner Declaration, CSO Identification Profile and copy of CSO registration to procurementarmenia@unicef.org. The Subject of the mail should be mentioned: **“Strengthening the Role of Organisations of Persons with Disability (OPD) in Promoting the Rights of Children with Disability”.**The final selection of the organization/NGO will be conducted by UNICEF in Armenia based on previous experience in implementing similar assignments; competence in conducting similar activities; Organization’s overall access to expertise and qualifications required for performing this task and fees proposed. |
| 2.1 Indicative timelines | Call for Expression of Interest issue date  | September 12, 2022 |
| Deadline for submissions of CSO proposals | October 3, 2022  |
| Deadline for requests of additional information/ clarifications | 3 days before deadline  |
| Review of CSO submissions | Within 2 weeks after deadline |
| Notification of results communicated to CSO | 1 week after review of submissions |

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| **Section 3: Process and timelines** |
| 3.1 Review & evaluation of CSO submissions | CSO submissions are assessed by the Partnership Review Committee in consultation with technical specialists, using criteria outlined in section 3.2 and 3.3 below. Only CSO submissions which comply with the requirements of the eligibility and exclusion criteria will be eligible for further evaluation. Results from the review will be used for purposes of mapping and selection of CSOs in relation to the specific results outlined in section 1.3 above. It should be noted that participation to this Call for Expression of Interest however does not guarantee CSOs will be ultimately selected for a partnership agreement with UNICEF. UNICEF reserves the right to invite selected partners to review and finalise proposals for partnerships in line with criteria outlined in section 3.4 below and in accordance with applicable policy and procedures on partnership with CSOs. |
| 3.2 Eligibility & exclusion criteria | * Eligibility criteria:

CSO must:1. be registered in Armenia
2. not be an entity named on any of the UN Security Council targeted [sanction lists](http://www.un.org/sc/committees/1267/aq_sanctions_list.shtml).
* Exclusion criteria:

CSO submission which:1. do not meet ethical standards for working with children;
2. are not sent to the specified UNICEF mail address before the specified deadline;
3. do not include all required documents or do not comply with specifications set in this Call for Expression of Interest;
4. are not submitted in English;

will be excluded from the selection process. |
| 3.3 Selection criteria | UNICEF Armenia will review evidence provided by the CSO submissions and assess applications based on the following criteria:  |
| Proposal relevance, quality and coherence (60%) | Includes review of the proposed programme:* Relevance of proposal to achieving expected results;
* Clarity of activities and expected results;
* Innovative approach;
* Sustainability of intervention;
* Adequacy and clarity of proposed budget (including contribution by CSO).
 |
| Institutional capacity and sustainability (30%) | Includes a review of the CSO:* Expertise and experience in the sector/area;
* Local experience, presence and community relations;
* Management ability;
* Experience working with UN/UNICEF.
 |
| Other [*as defined by Office*] (10%). | Includes a review of:* Access/security considerations;
* Replicability/scalability;
* Etc.
 |
| 3.4 Prospective partnership agreement | All applicants will be informed of the outcome of their submissions by communication sent out to the email/ postal address that is indicated in the CSO submission.Applicants whose proposals are assessed as having a specific comparative advantage to achieve results for children outlined in 1.3 above may be invited to jointly review and finalise the partnership agreement based on the following criteria:* Prioritisation of proposed intervention in line with the work plan;
* Availability of funding to support proposed intervention;
* Complementarity or proposed action with ongoing interventions;

Upon finalisation at technical level, the proposal for partnership will be submitted to the Representative of UNICEF Armenia for review and approval. It should be noted however that the Representative has the final authority to approve or reject any proposed partnership agreement on behalf of UNICEF. |

## Attachment I – Partner Declaration (to be completed by CSO Applicant)

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| The purpose of this declaration is to determine whether a prospective partner is committed to UNICEF values and principles. Information provided in this form will be used to inform the review and evaluation of CSO submissions as outlined in the Call for Expression of Interest under section 3. |

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| **Partner Declaration****Name of organisation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Partner  | **Yes** | **No** |
| By answering yes, the organization confirms that neither the organisation nor any of its members is mentioned on any of the [United Nations Security Council targeted sanctions lists](http://www.un.org/sc/committees/list_compend.shtml)<http://www.un.org/sc/committees/list_compend.shtml>  |  |  |
| By answering yes, the organization confirms that it is committed to the core values of the UN, the Convention on the Rights of the Child (CRC), the Convention on the Elimination of All Forms of Discrimination Against Women (DEDAW) and the Convention on the Rights of Persons with Disabilities (CRPD).<http://www.unicef.org/crc/> <http://www.ohchr.org/EN/ProfessionalInterest/Pages/CERD.aspx> <http://www.un.org/disabilities/convention/conventionfull.shtml> |  |  |
| Does the organisation have an Annual Report that is publicly available?Attach the latest report or provide URL |  |  |
| Does the organisation have an annual audit of financial statements?Attach the latest report or provide URL |  |  |

I declare, as an official representative of the above-named organization, that the information provided in this declaration and Call for Expression of Interest is complete and accurate, and I understand that it is subject to UNICEF verification.

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| Signature |  |
| Name and title of the duly authorized partner representative  |  |
| Name of the partner |  |
| Date |  |

## Attachment II – CSO Identification Profile (to be completed by CSO Applicant)

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| The purpose of this profile is to provide key contact references to UNICEF [Country] in relation to their mandate, field of work, technical and managerial capacities and comparative advantage in relation to the proposed programme(s). Information provided in this form will be used to inform the review and evaluation of CSO submissions as outlined in the Call for Expression of Interest under section 3.  |

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| Section 1. CSO information |
| 1.1 Organization information | Organization Name |  |
| Acronym |  |
| Category of CSO[[1]](#footnote-1) |  |
| Address |  |
| Registration number | (copy of registration to be attached) |
| Telephone |  |
| Website |  |
| 1.2 Head of Organisation | Name, Surname |  |
| Function  |  |
| Email  |  |
| Telephone |  |
| 1.3 Contact person (if different from 1.2) | Name, Surname |  |
| Function |  |
| Email |  |
| Telephone |  |
| 1.4 Programme Proposal title(s) submitted with Application |  |

| Section 2. CSO expertise and experience in the sector area |
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| 2.1 CSO mandate, sector area and geographic coverage | *Outline the organisation’s mandate, field of work and geographic coverage* |
| 2.2 Available expertise and specialists | *Outline the distinctive technical capacity of the organisation in the sector area* |
| 2.3 Key results achieved over the past 5 years | *Outline of key results achieved in sector area in recent years, including any recognition received at local / global level for the work in the sector area* |

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| Section 3. Local experience, presence and community relations |
| 3.1 Ongoing programmes in sector area | *Outline of type / scope of ongoing programmes in the sector area* |
| 3.2 Knowledge of the local context | *Outline of presence and community relations in the proposed programme location(s)* |
| 3.3 Existing networks | *Outline of ongoing collaborations with national institutions and local communities in the sector area* |

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| Section 4. Management Ability |
| 4.1 Annual budget | Size of annual budget (previous year, USD) |  |
| Source of core funds or income |  |
| Main funding partners/ donors |  |
| 4.2 Core staff | *Outline of number and key functions of core organisation staff* |
| 4.3 Any other informationdemonstrating financial capacity | *E.g. results of previous capacity assessments if available (such as the micro assessment)* |

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| Section 5. Experience of working with UN/ UNICEF |
| Programme/project title | Total budget (USD) | Funding UN agency | Year end | Key results achieved |
| 1.  |  |  |  |  |
| 2.  |  |  |  |  |
| 3.  |  |  |  |  |

## Attachment III – Programme Proposal (to be completed by CSO Applicant)

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|  The purpose of this proposal is to provide an outline of the proposed intervention for which the CSO is proposing to partner with UNICEF. [*If the Call for Expression of Interest allows for multiple submissions, the following text may be added:* A separate form should be filled for each programme proposal submitted.]Information provided in this form will be used to inform the review and evaluation of CSO submissions as outlined in the Call for Expression of Interest under section 3. |

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| Section 1. Proposal overview |
| 1.1 Programme title |  |
| 1.2 Results to which the programme contributes | *Refer to Section 1.3 of the Call for Expression of Interest* |
| 1.3 Programme duration | *Number of months, From MM/YYYY to MM/YYYY* |
| 1.4 Geographical coverage | *State/ province, etc*. |
| 1.5 Population focus | *Number of beneficiaries / groups* |
| 1.6 Programme Budget | From CSO |  | % |
| From UNICEF |  | % |
| Total |  |  |

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| Section 2. Programme description |
| 2.1 Rationale/ justification*(3 to 5 paragraphs; max 400 words)* | *“Why” this programme**This section outlines the problem statement, the context and the rationale for the Programme:* * *Overview of the existing problem, using data (disaggregated) from existing reports; who is affected and what are the barriers/bottlenecks to outcomes for children?*
* *How the problem is linked to national priorities and policies;*
* *The relevance of the Programme in addressing problem identified.*
 |
| 2.2 Expected results*(No narrative required)* | *“What” this programme will achieve**The table below defines the programme results framework (results and their link to results defined in the country programme and/or humanitarian response plan; specific indicators, baselines, targets and MOV for each programme output).* |

| Result statement | Performance indicator/s | Baseline | Target | Means of Verification[[2]](#footnote-2) |
| --- | --- | --- | --- | --- |
| Corresponding result from Country programme/ Humanitarian Response Plan[[3]](#footnote-3) | - Xxx- Xxx |  |  |  |
| Programme Output 1*Service or product resulting from the programme* | *List each indicator in a separate line* |  |  |  |
|  |  |  |  |
| Programme Output 2 |  |  |  |  |
|  |  |  |  |
| Programme Output 3 |  |  |  |  |
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| 2.3 Gender, Equity and Sustainability*(3 paragraphs; max 250 words)* | *“How” this programme takes into account gender, equity and sustainability**This section briefly mentions the practical measures taken in the programme to address gender, equity and sustainability considerations.* |
| 2.4 Partner’s contribution*(1 paragraph; max 100 words)* | *This section briefly outlines the partner specific contribution to the programme (monetary or in-kind)* |
| 2.5 Other partners involved*(1 paragraph; max 100 words)* | *“With whom” will this programme works in partnership**This section outlines other partners who have a role in programme implementation, including other organisation providing technical and financial support for the programme.* |
| 2.6 Additional documentation*(1 paragraph; max 100 words)* | *Additional documentation can be mentioned here for reference.* |

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| Section 3. Financial Proposal: Programme work plan and budget |
| *The table below defines the programme implementation work plan (the specific activities to be undertaken towards achievement of each of the programme outputs; the schedule of implementation; and the planned budget, including the CSO and UNICEF’s contributions to the programme)**Note: Text and costs in blue provided as an example.* |

| Result Level | Result/activity | Timeframe (quarters/year(s) | Total (CSO+UNICEF) | CSO contribution  | UNICEF contribution |
| --- | --- | --- | --- | --- | --- |
| Q1 | Q2 | Q3 | Q4 | Year2 | Cash[[4]](#footnote-4) | Supply |
| Progr. Output 1: | *E.g. Community-based management of SAM introduced in 200 villages In 10 districts*Performance indicator(s),*- # children receiving RUFT/in patient**- # children receiving RUFT/ community* *- recovery rate* | *400,000* | *10,000* | *190,000* | *200,000* |
| Act.1.1 | *Organise training of 500 health workers in community nutrition in 10 districts* | *x* | *x* |  |  |  | *100,000* |  | *100,000* |  |
| Act. 1.2 | *Undertake community outreach activities & referral in 200 villages in 10 districts* | *x* | *x* | *x* | *x* |  | *50,000* |  | *50,000* |  |
| Act. 1.3 | *Provide nutrition equipment & supplies in 50 health centres* | *x* |  |  | *x* |  | *200,000* |  |  | *200,000* |
| Act. 1.4 | *Programme management and technical supervision* | *x* | *x* | *x* | *x* |  | *50,000* | *10,000* | *40,000* |  |
| Progr. Output 2: | Output statementPerformance indicator(s): | Sub-total output 2 | Sub-total output 2 | Sub-total output 2 | Sub-total output 2 |
| Act 2.1 | Activity statement[[5]](#footnote-5) |  |  |  |  |  |  |  |  |  |
| Act. 2.2 |  |  |  |  |  |  |  |  |  |  |
| Progr. Output 3: | Output statementPerformance indicator(s): | Sub-total output 3 | Sub-total output 3 | Sub-total output 3 | Sub-total output 3 |
| Act 3.1 | Activity statement |  |  |  |  |  |  |  |  |  |
| Act 3.1 |  |  |  |  |  |  |  |  |  |  |
| Sub-total for the outputs |  |  |  |  |
| Progr. Output 4 | Effective and efficient programme management | Sub-total output 4 | Sub-total output 4 | Sub-total output 4 | Sub-total output 4 |
| Act 4.1  | *Standard activity:* In-country management & support staff[[6]](#footnote-6) pro-rated to their contribution to the programme (representation, planning, coordination, logistics, admin, finance) |  |  |  |  |  |  |  |  |  |
| Act 4.2 | *Standard activity:* Operational costs pro-rated to their contribution to the programme (office space, equipment, office supplies, maintenance) |  |  |  |  |  |  |  |  |  |
| Act 4.3  | *Standard activity:* Planning, monitoring, evaluation and communication[[7]](#footnote-7), pro-rated to their contribution to the programme (venue, travels, etc.) |  |  |  |  |  |  |  |  |  |
| **Sub-total for programme costs** |  |  |  |  |
| HQcosts[[8]](#footnote-8) | HQ technical support[[9]](#footnote-9) (7% of the cash component) |  |  |  |  |
| **Total programme document budget** |  |  |  |  |

**Annex 1.**

**United Nations Children's Fund in Armenia**

**Terms of Reference for Strengthening the Role of Organisations of Persons with Disability (OPD) in Promoting the Rights of Children with Disability, including Underrepresented Groups”**

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| 1. **Program information:**

**Program (Outcome WBS & Name): 0260/A0/06/883 Outcome 3:** Children and adolescents exercise their talents and skills, benefitting from age-appropriate, life-long learning and inclusive and quality education, in an enabling and safe environment. **Project (Output WBS & Name): 0260/A0/06/883/002 Output 3.2**. Affordable and quality cross-sectoral social policies, schemes and services for children with disabilities and their families are strengthened and support their development, a quality education and transition to independent living.**Activity 1.2.** Improve policy framework to support the modernized and strengthened multi-disciplinary service provision |
| **2. Background and Context:** UNICEF is mandated by the UN General Assembly to advocate for the protection of children's rights, to help in meeting their basic needs and to expand their opportunities to reach their full potential. Since the adoption of the UN Convention on the Rights of Persons with Disabilities, UN member states have developed many strategies, mechanisms, and programmes to transform its principles and norms into efficient tools for protecting the rights of persons with disabilities. However, such strategies and programmes will not be effective if in the process of their development and actual application they are not validated and coordinated with stakeholders. Such initiatives should be implemented with targeted and meaningful participation by persons with disabilities. In many countries lack of inclusiveness has led to focusing resources only on specific domains of the Convention, whereas it is important that programmes address all areas of the Convention, as inclusiveness rests on the key principle of “leaving no one behind.” The United Nations Partnership on the Rights of Persons with Disabilities Multi-Partner Trust Fund (UNPRPD MPTF) is a unique collaboration that brings together UN entities, governments, organizations of persons with disabilities (OPDs), and broader civil society to advance the rights described in the Convention on the Rights of Persons with Disabilities (CRPD) and improve implementation of disability-inclusive Sustainable Development Goals (SDGs) at the country level by addressing gaps concerning persons with disabilities in national planning. UNPRPD MPTF’s new Strategic Operational Framework 2020-2025 (SOF) recognizes the ongoing challenges in bridging the gap between the CRPD standards and the experiences of persons with disabilities, especially in countries for which systemic capacity building is needed.In light of this, in the 4th Funding Round, UNPRPD MPTF granted the opportunity to the UN Country Team (UNCT), in particular UNICEF, UNDP and UNFPA to set up the necessary environment with mechanisms and platforms allowing a systemic approach to CRPD implementation and disability mainstreaming in Armenia, through the joint programme on “*Creating enabling environment and ecosystem for CRPD implementation and disability mainstreaming in Armenia*”. This is also in line with the priorities of the Government of Armenia and UNICEF’s Country Programme Document and 2021-2022 Multi-Year Work Plan. In particular, it aligns with Activity 2 Enhance government schemes to support children with disabilities and their families to benefit from community based schooling and social assistance under Output 3.2: Strengthened policies and services for children with disabilities. Within the frame of the aforementioned UNPRPD programme, a *Comprehensive Situational Analysis on the Rights of Persons with Disabilities in Armenia* was conducted in 2021 in collaboration with the representatives of the HRDO, as well as local experts with the guidance and support from the UNCT team based on UNPRPD methodology. The situational analysis revealed that there is almost no disaggregated data by disability, also, there is no data collection by different competent bodies based on unified indicators. This particularly impacts the identification of the needs and therefore the ability to address those systematically, as well as is problematic in terms of data availability, accessibility, and transparency. According to the Statistical Committee of the Republic of Armenia, as of July 1, 2021, there were 194,640 officially registered people with disabilities, out of which 92,805 were women. Out of 9,039 officially registered children with disabilities 2,861 were girls (Ref. ArmStat, Socio-economic situation in Armenia as of January-June 2021). According to the Situational Analysis, despite some progress in disability related area, there is a lack of strong OPDs (Organizations of Persons with Disabilities) in the country, while for existing OPDs the environment is not conducive to their capacity building and to ensuring their active and meaningful participation at different levels of decision making. At the moment, there is only one active functioning coalition in the country, namely [*Coalition for Inclusive Legal Reform*](https://www.facebook.com/CoalitionforInclusiveLegalReforms/) with the main objective to protect the rights of persons with different types of disabilities. The Situation Analysis has also revealed that the OPDs’ participation and influence on the legislative process has been limited, partly because of the OPDs’ limited technical capacities, and lack of technical skills to elaborate evidence-based advocacy materials for constructive policy dialogue. This has resulted in a lack of continuous and informed dialogue between OPDs and the Government, and an important gap in the efficiency of OPD’s strategies for advocacy. On the other hand, the Situation Analysis also shed light on the difficulties for some groups of persons with e.g., albinism, short stature, intellectual and developmental disabilities, and psycho-social disabilities to be represented in the umbrella bodies, and to have their voice heard in the public and policy arena. Additionally, they are relatively less involved in the OPDs, while in some cases there are no organizations representing them. Even though there are several OPDs on promoting the rights of children with disabilities, they are not unified under one umbrella which makes it difficult to raise their voices, considering the proportion of children with disabilities in the group of persons with disabilities. These gaps represent an obstacle in ensuring OPDs’ meaningful and effective participation in the policy implementation process, and in providing operational technical advice and recommendations to the duty bearers.To ensure the engagement of people with disabilities in national development coordination mechanisms and accountability framework, the representatives of OPDs are included in various committees, such as the National Commission for Persons with Disabilities and working groups established by MoLSA to discuss legislation, policies, and strategies to ensure disability-specific and disability-sensitive approaches. Also, persons with disabilities and NGOs representing their rights are included in the Regional Commissions for Persons with Disabilities, as well as in Yerevan City Commission and the MoLSA regularly consults with OPDs on the issues related specifically to disability and other policy areas. However, the situation analysis has shown that in practice the effectiveness of OPD participation in the development of legislation, strategies, sectoral policies, including decision-making processes, is still limited and not all organizations are aware of these processes, and not all line ministries/sectors closely collaborate with OPDs.The Programme will also aim to establish mechanisms for regular consultation meetings with the inclusion of the OPDs, UN and government stakeholders and monitoring practices on implementation of SDGs. |
| **3. Purpose and Objective**The purpose of this assignment is to contribute to OPDs’ meaningful and effective participation in the policy implementation process, and in providing operational technical advice and recommendations to the duty bearers. The programme has three main objectives aimed to: * contribute to the implementation of the new legal framework by enhancing capacities of national stakeholders and development of knowledge products and tools in accordance with MoLSA Road map on the Reform of Disability Assessment and Introduction of the Functional Assessment, developed in 2019.
* put in place mechanisms and procedures to ensure effective and coordinated implementation of the National Disability Policy, namely the new Laws “On the Rights of Persons with Disabilities” and “On Functional Assessment of Persons”.
* strengthen coordination among OPDs and encourage systematic consultations among OPDs, UN and Government stakeholders to ensure that at least 12 monthly meetings take place. Also, for the purpose of encouraging and ensuring the execution of SDGs in everyday work of the OPDs and Government stakeholders, monitoring practices on the implementation of SDGs will be established.
 |
| **4. Location:** Yerevan and regions of Armenia. |
| **5. Supervisor**The selected organization will be supervised by and report to UNICEF Education Specialist and Education Officer, Children with Disability, ICF-CY about the progress and implementation. The Education section of UNICEF Armenia will directly work with the selected organization and will oversee the process, provide necessary technical support during all stages of the implementation process, ongoing monitoring of program activities, as well as in establishing contacts with government partners, education and social sector stakeholders, local NGOs, etc. |
| **6. Major tasks to be accomplished**The selected organization is expected to:1. Develop and validate the methodology to assess the needs of OPDs promoting the rights of children with disabilities, including underrepresented groups, such as persons with e.g. albinism, short stature, intellectual and developmental disabilities, and psycho-social disabilities to have their voices heard in the public and policy arena;
2. Based on the validated methodology identify and assess the needs of OPDs and under-represented groups in terms of evidence-based advocacy that will allow them to effectively and meaningfully participate in the design and implementation of the by-laws and regulations.
3. Develop an Action plan based on the assessment results to capacitate and to combine efforts of OPDs, including underrepresented groups, promoting the rights of children with disabilities (and supporting their families) to have their voice heard in the public and policy arena.
4. Support the establishment of an umbrella OPD for children and underrepresented groups (if needed) or support available umbrella OPDs to broaden their basis of representation to effectively include the underrepresented groups.
5. Support and capacitate the OPDs promoting the rights of children with different types of disabilities, including multiple disabilities, (supporting their families) to collaborate and meaningfully participate in the design and implementation of disability inclusive laws, policies and systems.
6. Develop a mechanism for regular consultation meetings (at least 1 per month) with OPDs, promoting the rights of children with disabilities, including underrepresented groups, government and UNCT.
 |
| **7. Deliverables:** The selected organization is expected to:

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| Task | Deliverables | Timeline |
| Needs assessment planning | Methodology to assess the needs of OPDs promoting the rights of children with disabilities (and supporting their families), including underrepresented groups, such as persons with e.g. albinism, short stature, intellectual and developmental disabilities, and psycho-social disabilities | 3 weeks after signing the contract |
| Conducting needs assessment and presenting the results in report | OPDs and under-represented groups needs assessment report with an action plan on OPD capacity building | 4 weeks after needs assessment planning |
| Schedule and agenda of the meetings | Consultation meetings with OPDs and under-represented groups to discuss and validate by-laws and regulations on the Functional | Bi-Monthly |
| Trainings for OPDs and under-represented groups | Capacity building of OPDs and under-represented groups to ensure effective implementation and monitoring of disability-inclusive policies and systems, in particular the newly adopted legal frameworks (the Law “On Functional Assessment of Persons, the Law “On the Rights of Persons with Disabilities”) |  January-February 2023 |

The deliverables should be drafted both in Armenian and in English.All materials developed will remain the copyright of UNICEF and that UNICEF will be free to adapt and modify them in the future. This Call for Proposals is an integral part of the agreement signed with the selected organisation. |
| **8. Time-Frame:** The assignment is foreseen for 6 months (with possible extension based on negotiations). The exact schedule of the activities, including budget and instalments will be agreed with the selected organization, and based on the project implementation progress. The final date for the submission of final deliverables is 31st of March 2023**.** |
| **9. Qualifications or specialized knowledge/experience required for the organization, the experts in the team and the team lead:** Candidate organizations should be non-governmental organizations (NGOs), preferably OPDs, having certification from the Ministry of Labour and Social Affairs for the provision of services to children with disabilities will be an asset.The candidate organization should meet the following criteria:* Minimum of 5 years of experience in providing trainings on disability inclusion with focus on children and adolescents with disabilities, including multiple disabilities and work experience with international organizations, OPDs and under-represented groups.
* The technical team to be involved should have advanced university degree in Social Sciences, Public Health, Public Administration, Disability Studies, or related field with strong analytical, writing and presentation skills (links to published research and analytical documents relevant to the TOR to be provided).
* Ability to deliver high quality reports in a timely manner both in Armenian and in English.
* In-depth knowledge of the multidisciplinary approaches to child development, care, disability, protection services, CRC, CRPD, CEDAW and other international treaties, conventions, guidelines, etc.
* Strong understanding of policy and programmatic issues related to the promotion of the rights of persons and children with disabilities in Armenia.
* Proven ability in managing projects and effectively engage with a broad and diverse spectrum of professionals working with children and adolescents with disabilities, and to work well with government institutions, regional government, local communities and non-governmental partners.

The candidate organization should have an appropriate management structure in place, ensuring effective and efficient management of their Human and Financial Resources. The candidate organization applying under this call would be requested to submit their latest financial statements and organizational structure. |

1. Choose between: National NGO (NGO); International NGO (INGO); Academic Institution; Community Based Organisation (CBO); Foundation; Other (please specify). [↑](#footnote-ref-1)
2. The specific sources from which the status of each of the performance indicators can be ascertained. If any data source is a survey or a study which the implementing partner is planning to conduct for this programme, this should be planned and budgeted for in section 3 below (programme workplan and budget). [↑](#footnote-ref-2)
3. Refer to Section 1.3 of the Call for Expression of Interest. If the programme contributes to more than one result, each should be identified in a separate line, with programme outputs listed below each corresponding result.. [↑](#footnote-ref-3)
4. The budget is prepared in the currency of implementation. Most generally, this correspond to the local currency in the country. [↑](#footnote-ref-4)
5. Costs budgeted as part of the programme output budgeting include the following:

Cash for activities, such as workshop or trainings;

Cost of supplies that directly assist beneficiaries or beneficiaries institutions, including warehousing, transport and assembling;

Technical assistance and costs of technical staff to directly support beneficiaries / beneficiary institutions (experts in health, education, protection, etc.);

Cost of surveys and other data collection activities in relation to beneficiaries or measurement or programme expected results;

Communication activities to directly support programme planned results. [↑](#footnote-ref-5)
6. Costs of technical assistance/staff directly related to the achievement of planned results are budgeted as part of programme output budgeting, see above footnote 4. [↑](#footnote-ref-6)
7. Costs of M&E and communication activities directly related to the achievement of the planned results re budgeted as part of the programme output budgeting, see above footnote 4. [↑](#footnote-ref-7)
8. Only payable to organizations with headquarters outside of the country of implementation. [↑](#footnote-ref-8)
9. Amount is an estimate. Amount paidis a standard 7% on actual expenditures subject to calculation exclusions as per Annex I of the CSO Procedure. [↑](#footnote-ref-9)