

**Short Term Conference and Travel Grant  
to Students and Young Academics in Armenia  
2022**

Requirements, criteria and conditions

The Armenian Communities Department of the Calouste Gulbenkian Foundation is awarding short term scholarships to enable qualified students, early-career academics and researchers *based in Armenia* to participate in international seminars, conferences, summer courses and other relevant activities related to their research field abroad.

The objective of the programme is to encourage academic interaction and exchange of knowledge and ideas. Scholarships are awarded mostly for short-term travel grants. In rare cases, longer research/study trips will be considered, for up to three months.

The grant amount is fixed regardless of length of travel and is calculated based on the table below. It is expected that the applicants cover any shortfall from other sources of funding. The grant covers the following expenses in the first instance: registration, accommodation, travel costs and visa fees.

Traveling to:	Up to
Europe (EU and neighboring countries)	1000 €
Americas (USA, Canada, Mexico, Brazil, Argentina, etc.)	1200€
Middle East and East Asia (Turkey, Lebanon, Israel, etc.)	800€
Ex-USSR countries (excluding Baltic Republics)	700€
Far East (China, South Korea, India, Japan, Australia, etc.)	1500€
Going to Armenia from abroad	1000€
<b><i>If uncertain please contact us.</i></b>	

### Requirements for eligibility

Candidates wishing to apply for a *Short Term Conference and Travel Grant to Students and Young Academics in Armenia* must meet the following requirements:

- Be studying/based in Armenia
- Be under 35 years old at the time of the application
- Be (i) a Master or PhD degree student or (ii) a researcher from Armenia, wishing to attend international seminars, conferences, summer courses and other relevant activities related to his/her research field. The awards are open to all research fields, but humanities and social sciences are privileged.

*If you do not meet these requirements then you are unlikely to be successful in your application.*

### Selection criteria

The evaluation is made according to the academic relevance of the proposed event or research trip to the candidate's topic, his/her merit, the quality of his/her proposal, the international importance of the conference/seminar and the letters of reference.

### Application Documents

- A copy of the candidate's passport (main page with personal data) or proof of residency in Armenia – it is legally required to provide the following data: complete name, date of birth, identification number and permanent address.
- Attested copies of university certificates translated into English, if originals are not in English or French.
- A full curriculum vitae including list of publications (if any) and other conference presentations (if any).
- If applying to participate in a **conference**: title and abstract of the paper accepted for presentation.
- If applying for a **research trip**: research proposal (max. 5 pages) describing the research problem, the framework of the research, a description of the way in which the problem will be approached and the proposed research methodology, the scientific scope, a prospective timeline, as well as the theoretical and empirical sources used.
- Letter of acceptance by conference/seminar organizers/ host university.
- Motivation letter explaining why conference/summer course/ research trip is relevant to applicant's professional development.
- Letter of support from supervisor(s) (we may ask for additional references.)

### Application

Applications can be received throughout the year, no sooner than **six months** and no later **than two months**, before the forthcoming event and must be submitted online.

**If the applicant cannot participate in the conference/seminar/activity for any reason, including non-issuance of visas, the funds granted must be returned to the Foundation.**

Applicants can be awarded one *Short Term Conference and Travel Grant to Students and Young Academics in Armenia* per year and can receive a maximum of two grants overall.

Submitted applications will be evaluated on a monthly basis by the Selection Committee. The average time to provide candidates with a response is one month.

Questions should be submitted to the following email address:

[carmenias@gulbenkian.pt](mailto:carmenias@gulbenkian.pt)

### Data Protection

All personal data provided in the application process or during project implementation shall be treated exclusively for the purpose of managing *the Short Term Conference and Travel Grant to Students and Young Academics in Armenia* by Calouste Gulbenkian Foundation (CGF), as the entity acting as joint controller for processing the data.

The CGF may be contacted regarding any questions related to data processing carried out in this context and for these purposes through [privacidade@gulbenkian.pt](mailto:privacidade@gulbenkian.pt).

The personal data of the subject shall be kept for the period of time necessary for the management of the grant, except in cases where another period is required by applicable law. Some data (i.e. the name of the subject, date of application, terms and duration of the grant and personal data potentially included in the works and final publications) will be kept indefinitely by the CGF for the purpose of conservation of relevant information in the context of its relevant cultural assets.

The subject may, at any time, withdraw his/her consent for the processing of his/her personal data, in accordance with the applicable legislation, without prejudice to the validity of the processing made based on the consent previously given. The withdrawal of the consent implies that the CGF cannot treat his/her personal data for the purposes consented to and as such may result in the impossibility of the applicant continuing as such in the application.

The controller guarantee the subjects the exercise of their rights in relation to their personal data, such as the right of access, rectification, erasure, opposition, limitation of treatment and portability, according to the applicable legislation.

The controller implement all security measures necessary and adequate for the protection of the personal data of the subjects, either when the data is processed directly by them or when the data is processed by entities subcontracted by it.

The controller may treat personal data collected in this context directly and / or through subcontractors for the purpose of managing the grant. In such cases, appropriate contracts shall be entered into with such subcontracting entities, in accordance with the applicable legislation.

In the scope and for the purposes of managing the grant, the CGF may communicate the data of the subject to partner entities for publications and institutional communications. These entities may be located within the territory of the European Union or abroad, and in the latter case, appropriate mechanisms under the applicable legislation to safeguard the security of personal data processed shall be used at all times.

The subjects may file a complaint to the Portuguese National Authority ("Comissão Nacional de Proteção de Dados") if they believe that there is a breach of data protection incurred by the joint controllers.